



## City of Annapolis

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### Annapolis Environmental Commission

September 4, 2013

The Annapolis Environmental Commission (AEC) held its regular meeting on September 4, 2013 at 145 Gorman Street, Conference Room 3. **Chair** Weber called the meeting to order at 7:11p.m.

**Present:** **Chair** Weber, **Vice Chair** Kissel, O'Leary, Butler, Zolper, Kiraly, Dr. Riegel

**Absent:** Pogell

**Staff Present:** Beard, Waters

**Guest:** S. Weber

#### II. August 7, 2013 Meeting Minutes

Mr. Zolper moved approval of the August 7, 2013 minutes as written. Ms. Kiraly seconded the motion. The motion passed unanimously in a vote of 3-0 (**Chair** Weber, Kiraly and Zolper were only members present).

#### July 3, 2013 Meeting Minutes

The AEC deferred voting on the July 3, 2013 to the October 2, 2013 meeting to allow for further edits.

#### III. **REGULAR BUSINESS BEFORE THE COMMISSION**

##### A. **Subcommittee Reports**

##### 1. Development Review

###### Crystal Springs

Ms. Butler noted that the written status on the Crystal Springs project indicates that a hearing is scheduled for the Building Board of Appeals on September 12, 2013 at 1:30pm to review the Forest Stand Delineation (FSD). She asked if any AEC members were available to attend the meeting. She agreed to confirm the location in order to notify members via email. Ms. Kiraly asked who is appealing and what is being appealed? Ms. Butler responded that it is her understanding that someone close to the site is appealing the project because the forest stands and wetlands were not properly delineated and there are other concerns as well.

###### Milkshake Lane

The only change to the Milkshake Lane project is that the Planning and Zoning is discussing various adjustments to the development footprint with the developer. Ms. Butler provided background indicating that an unlicensed contractor cut down 79 trees. The developer submitted the FSD but did not take into account the trees that were removed. She asked if there is a time limit on when DNEP has to respond to preliminary forest stand delineation. Ms. Beard said she would check into it and respond back.

###### Thomas Woods

Ms. Beard noted that additional information has been updated on the website. It was noted that there is a typo of the 2012 dates and it should read August 20, 2013 instead. Ms. Butler noted that the

comments have to be submitted on or before September 20, 2013 because there is a 30-day requirement from the August 20, 2013 date or the project will be automatically approved.

Rogers Property

Ms. Butler noted that the AEC has expressed interest in receiving status updates on the Bembe Beach Road property (aka Rodgers Property) specifically as it relates to the critical area elements. Ms. Beard had no updates. Mr. O'Leary agreed to follow up on the status of the Rodgers property with Planning and Zoning to report at the October meeting.

Ms. Butler noted that the Development Review Committee has not met but will schedule a meeting offline.

**2. Recycling**

Mr. O'Leary and Mr. Zolper had no comments.

**3. Outreach**

Mr. O'Leary reported that no newsletter was deployed in August and agreed to pick up with the normal schedule to deploy the next newsletter in September.

**Vice Chair** Kissel moved to deploy the next newsletter on the regularly scheduled day. Mr. Zolper seconded the motion. The motion passed unanimously in a vote of 7-0. Mr. O'Leary agreed to send out the dates to AEC.

**4. Water Quality/Stormwater**

Mr. Waters explained that his position, Stormwater Management Engineer, was transferred from Public Works to DNEP. The position was responsible for reviewing stormwater management for the private development projects. He is in the process of making reviews, reorganizing bond issues, and updating the grading permit application. Mr. Zolper asked if DNEP intends to improve stormwater management in the City. Mr. Waters responded that part of his job is to determine how to improve stormwater management. He explained that the City is in Phase 2 of the TMDL and MDE is in the process of notifying of the requirements for Phase 2 that he believes will be the same as Phase 1 which is treating 20% of the previously untreated impervious areas. He explained that once the initial goals of organizing the bond issues and updating the grading permit application system are met then the next goal is to develop a system for inspection. Ms. Butler agreed to send Mr. Waters the link to the 2009 Watershed Study and Action Plan so that he can review.

**B. DNEP Report**

Ms. Beard reported that all of the recent information that DNEP has received on FCA issues has been posted online, so is up to date. She hopes that everyone received the invite to the National Wildlife Federation community certification event scheduled for September 26, 2013 at the Maritime Museum. She agreed to circulate the event day, time and location to members via email.

**Stream Restoration project**

There was a brief discussion regarding stream restoration and best management projects (BMP), especially about the proposed stream restoration project near Hilltop Lane. Mr. Zolper requested that Mr. Biba and Ms. Broadbent occasionally attend an AEC meeting to be available for questions about specific project status. Ms. Beard noted that she has agreed to relay any questions that she is unable to answer to Mr. Biba and Ms. Broadbent for a response. Mr. Zolper asked Ms. Beard to ask Mr. Biba or Ms. Broadbent to notify the AEC on any projects of significance to the City to attend the meeting to discuss them.

**IV. OLD BUSINESS**

**A. Appointments to Fill Vacancies**

**Chair** Weber noted that there is still one remaining vacancy on the AEC. Mr. Weber met with the Mayor and had a great interview discussion. Mayor Cohen indicated he was going to either interview the applicants or send notices that they were not approved so that they are not in limbo.

**B. Ordinance #O-21-13**

Ms. Butler noted that there is a Planning Commission meeting scheduled for September 5, 2013 at 7:00pm to discuss Ordinance O-21-13 relating to the FCA, but could not attend. **Chair** Weber was also unable to attend, so asked if any member was interested in attending on behalf of the AEC. No one was available to attend.

**V. NEW BUSINESS**

There was none.

**VIII. ADJOURNMENT**

Mr. Zolper moved to adjourn the meeting at 8:21pm. **Vice Chair** Kissel seconded the motion. The motion passed unanimously in a vote of 7-0.

**The next AEC meeting is scheduled for October 2, 2013 at 7:00pm at 145 Gorman Street.**

Tami Hook, Recorder